

Property Tax Consultant/Senior Property Tax Consultant Registration Continuing Education Courses

**Texas Association of Assessing Officers (T.A.A.O.)
Texas Association of Appraisal Districts (T.A.A.D.)
and Board of Professional Tax Examiners (B.T.P.E.)
(all 3 organizations offer the same courses)**

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
100: Texas Property Tax System	20	0
120: Introduction To Appraisal	20	0
130: Property Tax Assessment and Collections	20	0
210: Cost Approach To Value	20	0
220: Market Approach To Value	20	0
230: Income Approach To Value	20	0
250: Appraisal of Personal Property	20	0
300: Appraisal of Agricultural Land	20	0
315: Appraisal of Oil and Gas Properties	20	0
7: Property Tax Law	20	6
TAAO Seminar (April 30, 1993)	5	5
Personnel, Legal and Legislative Issues (June 3 and 4, 1993)	6	6
Litigation Seminar (August 24-25, 1992 in Corpus Christi)	6	6
Appraisal Review Board Seminars (March 3, 1994)	7	4
TAAO Annual Conference (August 20-22, 1994)	8	2
TAAO Appraisal Seminar	6	2
TAAO Region IV Educational Seminar (April 18, 1997)	8	8
360: Mass Appraisal Concepts	20	0

**American Institute of Real Estate Appraisers (A.I.R.E.A.)
Society of Real Estate Appraisers (S.R.E.A.)
Now combined into one organization called: Appraisal Institute**

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
101: Introduction To Appraising Real Property	20	0
1A1/8-1: Real Estate Appraisal Principals	20	0
1A2: Basic Valuation Procedures	20	0
110: Appraisal Principles	20	0
120: Appraisal Procedures	20	0
Appraisal Practices For Litigation	14	3.5
Appraiser's Complete Review	20	0
2-1 Case Studies in Real Estate Valuation	20	0
II540 Report Writing and Valuation Analysis	20	0
210: Residential Case Study	20	0
310: Basic Income Capitalization	20	0
320: General Applications	20	0
510: Advanced Income Capitalization	20	0
520: Highest and Best Use and Market Analysis	20	0
530: Advanced Sales Comparison and Cost Approaches	20	0
550: Advanced Applications	20	0
Practices for Litigation Seminar (North Texas Chapter - Nov. 11, 1994)	7	3.5
410: Standards of Professional Practice Part A (USPAP)	15	0
Appraisal of Retail Properties	7	0

American Society of Appraisers (A.S.A.)

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
BV201: Introduction To Business Valuation	20	0
ME201: Introduction to Machinery and Equipment Valuation	20	0
PP201: Introduction to Personal Property Valuation	20	0
RP201: Introduction to Real Property Valuation	20	0
BV202: Business Valuation Methodology	20	0
ME202: Machinery & Equipment Valuation	20	0
PP202: Personal Property Valuation Methodology: Research & Analysis	20	0
RP202: Real Property Valuation Methodology: Income-Producing Property - Introductory	20	0
BV203: Business Valuation Case Study	20	0
ME203: Machinery & Equipment Valuation: Advanced Topics & Case Studies	20	0
PP203: Personal Property Valuation: Report Writing	20	0
RP203: Real Property Valuation Methodology: Income-Producing Property-Advanced	20	0
BV204: Business Valuation: Selected Advanced Topics	20	0
ME204: Machinery and Equipment Valuation: Advanced Topics & Report Writing	20	0
PP204: Personal Property Valuation: Appraisal Practice & Standards	20	0
RP204: Real Property Valuation: Case Study & Report Writing	20	0
RC205: Residential Contents-General	20	0
Uniformed Standards of Professional Appraisal Practice	15	0

American Society of Farm Managers and Rural Appraisers

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
A-10: Fundamentals of Rural Appraisal	20	0
A-12: Standards of Professional Appraisal Practice	17	0
A-20: Principles of Rural Appraisal	20	0
A-25: Eminent Domain	15	4
A-30: Advanced Rural Appraisal	20	0
A-35: Advanced Appraisal Review	20	0
A-40: Advanced Rural Case Studies	20	0

American Petroleum Institute

<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Annual API Property Tax Forum (December 9-10, 1992)	9	2

Brusniak, Clement & Harrison, P.C.

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
"Texas Property Tax Law Taxpayer Remedies"	5	5
"75th Texas Legislature Property Tax Law Changes" (07/23/97)	2	2
Taking Advantage of the New Texas Property Tax Statutes and Rules Governing Low Income Housing Appraisal	1	1

Continuing Education Institute (CEI)

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
Legal Issues: DTPA - Consumer Protection	8	8
Dissection of a Residential Appraisal Report	8	8
The Three R's of Taxation	8	8

Property Taxes: What Are Your Rights?	8	8
Continuing Education Through Correspondence (CETC Unlimited, Inc.)		
<u>Course</u>	<u>Hours</u>	<u>Legal</u>
TP 100: Texas Property Tax System	20	20
PT 100: Principals - The Property Tax System	8	8
PT 102: Real Estate Principals	20	0
PT 116: Real Estate Math	20	0
PT 120: Real Estate Appraisal	20	0
PT 205: Home Inspection	20	0
PT 206: Real Estate Finance	20	0
PT 228: Property Management	20	0
PT 230: Income Property Appraisal	20	0
PT 233: Advanced Income Analysis	20	0
PT 301: The Mediation Process	20	0
PT 323: Mandatory Continuing Ed. for Real Estate	20	6
PT 325: Texas Property Law	20	6
PT 326: Texas Agency Law	20	6
PT 331: Real Estate Law	20	0
PT 332: Investment Analysis for Appraisers	20	0
PT 335: Uniform Standards and Professional Appraisal Practices	20	9

Geary, Porter & Donovan, P.C.

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
"A Survey of Texas Property Tax Law"	4	4

International Association of Assessing Officers (I.A.A.O.)

<u>Course</u>	<u>Hours</u>	<u>Legal</u>
1: Fundamentals of Real Property Appraisal	20	0
2: Income Approach to Valuation	20	0
5: Assessment of Personal Property	20	0
201: Appraisal of Land	20	0
202: Income Approach To Valuation II	20	0
207: Industrial Property Appraisal	20	0
Annual Legal Seminar (12-2-93 thru 12-4-93)	12	0
Valuation of Machinery & Equipment Advanced		
Concepts Workshop (10-5-94 thru 10-7-94)	12	0
Seminar 1806: Public Utility Seminar	15	0

Institute for Professionals in Taxation (I.P.T.)

<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Property Tax School	20	0
Property Tax Symposium	20	0
Annual Conference	15	0
1993 Advanced Real Property Tax School	20	0
1994 Property Tax Symposium (11-9-94)	6	6
1994 Professional Designation Continuing Education Seminar	6	0
1996 Property Tax Seminar	10	3.5
Intermediate Personal Property Tax School	20	0
Intermediate Real Property Tax School	20	0
1997 Property Tax school (basic)	20	0
1997 Advanced Real Property Tax School	20	0

1997 Advanced Personal Property Tax School	20	0
1997 Property Tax Symposium	6	6
1998 Intermediate Real Property Tax School (July 19-23, 1998)	20	0
1998 Advanced Real Property Tax School (August 9-13, 1998)	20	0
1998 Advanced Personal Property Tax School (August 9-13, 1998)	20	0
1998 Intermediate Personal Property Tax School (Oct. 11-15, 1998)	20	0
1998 Property Tax Symposium (November 8-11, 1998)	20	0

Institute of Real Estate Professionals (IREP)	<u>Hours</u>	<u>Legal</u>
*Texas Property Tax Law(Taxpayer Remedies)offered in 6 hours	6	6
Texas Property Tax Law(Taxpayer Remedies)offered in 4 hours	4	4
*Contemporary Issues In Real Estate Appraisal And Taxation	8	0
*Uniform Standards of Professional Appraisal Practice	7	0
* When All Three Courses Attended	20	6
The Appraisal of Business and Personal Property	8	0
Use Analysis: The Key to Real Estate Valuation	8	2
Identifying and Segregating Real Estate and Personal Property Values	8	2
Current Issues In Ad Valorem Property Tax Valuation (1998)	8	2
Preparing and Presenting An Ethical Ad Valorem Property Tax Valuation-1998	8	2
Texas Property Tax Law - 1999	6	6

National Association of Independent Fee Appraisers (N.A.I.F.A.)	<u>Hours</u>	<u>Legal</u>
8.2: Land Use	4	0
4.0A: Marshall Swift Residential Cost Approach	4	0
1.3D: Home Inspections: Common Defects in Homes	4	0
5.0A: Standards Review	7.5	2
Uniform Standards of Professional Appraisal	7	0
1.5: Small Income Property Appraisals	15	0
8.3: Is the Comparable Comparable?	8	0

Nueces County Appraisal District		
<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Open Space & Agricultural Productivity Seminar	6	2

Petroleum Appraisal Institute		
<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Petroleum Property Appraisal and The Oil and Gas Appraisal Guide	13	0
Natural Gas Appraisal Course	13	0

Lorman Education Services	
Texas Property Tax Seminar (Jan.27, 1999)	7

Texas Association of Property Tax Professionals(T.A.P.T.P.)		
<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Principals of Property Tax Consulting	20	6
Theory & Practice Of Personal Property Tax Appraisal & Consultation	20	6
Fundamentals of Personal Property Valuation	20	6
Advanced Income of Property Tax Consultation	20	6
Advanced Income of Property Tax Consultation (legal portion only)		6
Introduction to Oil and Gas Valuation	20	6

Appraisal of Industrial Property	20	6
Fundamentals of Personal Property Valuation (3-day seminar Feb22-24, 1999)	7	0
A Survey of Texas Property Tax Law (3-day seminar Feb 22-24, 1999)	6	0
An Introduction to Oil and Gas Valuation (3-day seminar Feb 22-24, 1999)	7	0
A Survey of Texas Property Tax Law	20	6
A Survey of Texas Property Tax Law (legal portion only)		6
1996 9th Annual Conference (Sept. 18 - 20, 1996, full class time attended)	10	6
1996 9th Annual Conference (Sept. 19, 1996)	6	3
1996 9th Annual Conference (Sept. 20, 1996)	4	3
1997 10th Annual T.A.P.T.P. Conference (Sept. 18-19, 1997)	10	5
Three Day Seminar in August 1998 only		
A Survey of Property Tax Law (August 5-7, 1998)	7	6
The Appraisal of Industrial Property (August 5-7, 1998)	7	0
Advanced Income Property Consultation (August 5-7, 1998)	7	0
TATPT Conference, September 16, 17, & 18, 1998	10	3
TATPT 12th Annual Conference, September 22-24, 1999	10	5
Three Day Seminar in August 1999 only:		
The Appraisal of Industrial Property (Aug 11-13, 1999)	7	0
A Survey of Property Tax Law (Aug. 11-13, 1999)	6	6
Principles of Property Tax Consulting (Aug. 11-13, 1999)	7	0

Texas Oil and Gas Association

1999 Texas Oil and Gas Annual Tax Conference (Feb 22-24, 1999)	10	1
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Texas Society of Certified Public Accountants (TSCPA)

	<u>Hours</u>	<u>Legal</u>
Appealing and Protesting Your Property Tax Value:		
How to Protest Your Assessment and Be Treated Equitably	7	2
Intangibles: Defining and Measuring the Impact on Property Taxes (2-2-95)	8	2
Texas Property Taxation (1-12-95)	8	2

Comptroller Of Public Accounts

	<u>Hours</u>	<u>Legal</u>
Truth In Taxation	4	0
Appraisal Review Board	2	0
35th Annual Conference	8	2
36th Annual Conference	15	6
Truth In Taxation/ New Legislation Seminar	4	0
37th Annual Conference	12	6
38th Annual Conference	11	4
1999 Appraisal Review Board Training Seminar	4.5	0

Texas A & M Real Estate Center

<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Legal Seminar on Ad Valorem Taxation		
1992 - 1996	10	10
Gas Industry Valuation for Ad Valorem Taxes	10	0
2nd Annual "Refining, Petrochemical and Gas Processing Plant		
Appraisal for Ad Valorem Taxation" Seminar	11	0
/seventh Annual Outlook for Texas Rural Land Markets (5/12/97)	7	0
11th Annual Legal Seminar on Ad Valorem (08/27/97 to 08/29/97)	10	10
8th Annual Outlook for Texas Rural Land Markets (April 10, 1998)	8	1

12th Annual Legal Seminar on Ad Valorem Taxation, September 2 - 4, 1998.	10	10
1998 Society of Texas A & M Real Estate Professional Annual Business Meeting	3	.5
Valuing Refineries, Petrochemical & Gas Processing Plants for Ad Valorem Tax Purposes, November 15-17, 1998, Houston, TX	10	1
9th Annual Outlook for Texas Rural Land Markets (Apr. 23, 1999)	8	1
13th Annual Legal Seminar on Ad Valorem Taxation 1999	10	10

Texas Real Estate Commission (TREC)

<u>Courses</u>	<u>Hours</u>	<u>Legal</u>
Property Tax Agency & Valuation	15	7
@ 40 courses offered by Nanci Hawes Real Estate School	**	**

**For approved hours and legal check with the Texas Real Estate Commission

Courses From Accredited Universities and Jr. Colleges

<u>Courses</u>	<u>Hours</u>	<u>Legal</u>
Real Estate Appraisal	20	0
Real Estate Taxation	20	0
Appraisal for Ad Valorem Taxation - Wichita State	20	0
Legal Update, Amarillo College	8	0
Finance Update Plus Environmental Issues, Amarillo College	7	4

Texas Oil & Gas Association

<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
Annual Property Tax Representatives Conference	11	1
1996 Annual Property Tax Representative Conference	10	1
1997 Annual Property Tax Representative Conference	10	1
1998 Texas Oil and Gas Annual Conference	10	1
1999 Texas Oil and Gas Annual Tax Conference (Feb 22-24, 1999)	10	1

Western States Association of Tax Administrators (WSATA)

<u>Seminars</u>	<u>Hours</u>	<u>Legal</u>
WSATA 1995 Conference	9	0

Courses Approved By Texas Real Estate Commission or Texas Appraiser Licensing & Certification Board

	<u>Hours</u>	<u>Legal</u>
Stewart Real Estate School	20	6

(Other courses may be added at a later date upon review by the Property Tax Consultants Advisory Council)

*NOTE - For initial application 15 hours, 4 hours of which must be legal and for renewal 20 hours, 6 of which must be legal.

ORGANIZATIONS THAT PROVIDE APPROVED PTC COURSES

American Society of Appraisers (ASA)

535 Herndon Parkway, Suite 150

Herndon, Virginia 22070

(703) 478-2228

(800) 272-8258

Board of Tax Professional Examiners (BTPE)

333 Guadalupe, Tower II, Suite 520

Austin, Texas 78701

(512) 305-7300 FAX(512)305-7304

Brusniak, Clement & Harrison, P.C.

17500 Dallas Parkway, Ste 550

Appraisal Institute (AI)

875 North Michigan Ave.

Chicago, Illinois 60611-1980

(312) 335-4100

Dallas, Texas 75287-7306

(972)250-6363 FAX(972)250-3599

Continuing Education Institute (CEI)

3611-D West Pioneer Pkwy

Arlington, Texas 76013

(800)342-4234

Continuing Education Through Correspondence (CETC
Unlimited, Inc.)
1580 Eastgate Dr., #301
Garland, Texas 75041
1-800-745-0025

Geary, Porter & Donovan, P.C.
16475 Dallas Parkway, Ste. 550
Dallas, Texas 75248
(214)931-9901 FAX(214)931-9208

Institute for Professionals in Taxation (IPT)
Capital City Plaza, Ste. 280
3350 Peachtree Rd., NE
Atlanta, GA 30326
(404) 240-2300 FAX (404) 2402315

International Association of Assessing Officers (IAAO)
130 E. Randolph, Suite 850
Chicago, Illinois 60601
(312) 819-6100

Lorman Education Services
2000 N. Oxford Avenue
Eu Claire, WI 54702-0509

Petroleum Appraisal Institute
7830 State Line Road, #100
Prairie Village, KS 66208
(913)341-1465

National Association of Independent Fee Appraisers
(NAIFA)
7501 Murcoch
St. Louis, Missouri 63119
(314)781-6688 FAX (314)781-2872

Real Estate Center
Texas A & M University
College Station, Texas 77843-2115
(409) 845-2031
Texas Association of Property Tax Professionals
(TAPTP)
1033 La Posada Drive, Suite 220
Austin, Texas 78752-3824
(512) 454-8626 FAX (512)454-3036

Texas Association of Assessing Officers (TAAO)
7600 Burnet Rd., Ste. 520
Austin, Texas 78757-1269
(512) 452-2515 FAX(512) 452-8583

Nanci Hawes Real Estate School
13614 Midway Road
Dallas, Texas 75244
(972)788-2673 FAX(972)239-8733

Texas Association of Appraisal Districts (TAAD)
7701 N. Lamar, Suite 304
Austin, Texas 78752
(512) 467-0402

Texas Mid-Continent Oil & Gas Association
1115 San Jacinto Blvd., Ste. 275
Austin, Texas 78701-1980
(512) 487-6631 FAX (512) 472-3859

Texas Society Of Certified Public Accountants Houston
TSCPA Foundation
1700 Loop South, Ste. 750
Houston, TX 77027-3007
(713)622-7733 FAX (713)622-0522

Institute for Real Estate Professionals, Inc.
P.O. Box 810687
Dallas, TX 75381-0687
(972)669-5631 FAX (972)484-1769
E-Mail TaxRep1@aol.com
Website: www.irep.com

***To find courses offered in your area you must contact
the local chapter of these organizations.***